## Our free drop-ins

- Get some hands-on help
- Bring your own device and we will show you how to use it
- Find out more about the range of courses we offer
- Drop-Ins are open for business... just book an appointment, then drop-in

#### St Albans

Thursdays 9:30am to 12:30pm St Pauls Church, Blandford Road, St Albans, AL1 4JP

#### St Albans

Thursdays 1.30pm to 4.30pm Marshalswick Baptist Free Church Sherwood Avenue, AL4 9QL

### Harpenden

Thursdays 9:45am to 12:15pm 12 Southdown Road (Quaker Meeting House), Harpenden, AL5 1PD

#### **Flamstead**

Wednesdays 10:30am to 12:30 pm First Wednesday of each month Spotted Dog Pub 8 High Street, AL3 8BS

# One-to-one help sessions

If you think you need more than just a quick fix, then you can book some time with one of our experts.

Tel. 01727 617359.

### Who Are We?

Computer Friendly is a registered UK charity. We are staffed entirely by experienced volunteer tutors and have been offering high quality, low-cost computer training since 2002.

Our training venues are in St Albans and Harpenden; we provide course workbooks and our tutors will help you progress at your own pace.

Our valuable work has been recognised with The Queen's Award for Voluntary Service.

# For all enquiries

Mon, Wed, Fri 10am – 1pm

Answerphone at other times.

Email: courses@cfsta.org



We cater for everyone and for all abilities. Call us to discuss your needs.



# **Computer Friendly**

We are a local charity dedicated to helping people get to grips with computers, tablets and smartphones.



Starting Off courses
Doing More courses
Free drop-ins
One-to-one help

We cover St Albans, Harpenden and surrounding areas.

Call us now to take the next step

01727 617359

Email: courses@cfsta.org



Find out more. Visit www.cfsta.org.uk

## **Starting Off**

Contact us to find out which course suits you, and to make a booking.

Starting off with Apple iPads
Bring your own iPad or iPhone.
2 hours per week for 4 weeks.

Starting off with Android tablets and smartphones

Bring your own Android tablet or phone.

2 hours per week for 4 weeks.

Starting off with Windows computers Bring your own or use our computers. 2 hours per week for 5 weeks.

## **Skills and Hobbies**

Family History Find out more about your ancestors using the internet. 2 hours per week for 5 weeks.

Buying and Selling on eBay Learn how to buy and sell items using eBay. 2 hours per week for 4 weeks.

Facebook Learn how to use Facebook on your device.

2 hours per week for 5 weeks.

Stay Safe Online Learn how to avoid rogue websites and internet scams. 2 hours per week for 2 weeks.

## **Doing More**

For those confident about using their device who want to do more with it or learn about specific applications.

Getting more from Apple iPads 2 hours per week for 5 weeks.

**Getting more from Android tablets and smartphones** 

2 hours per week for 5 weeks.

Getting more from Windows 2 hours per week for 5 weeks.



## **Microsoft Office**

Word and Further Word Create a wide range of attractive, professional documents that people will want to read.

2 hours per week for 6 and 5 weeks.

Excel and Further Excel Create and edit Excel spreadsheets for work and home.

2 hours per week for 6 and 5 weeks.

PowerPoint Design and deliver Presentations for work and leisure. 2 hours per week for 6 weeks.

Publisher Create posters, newsletters, posters and more.

2 hours per week for 3 weeks.

## Take the next Step

Choose the path that's right for you.

- 1. Book yourself onto one of our Starting Off courses. Step-by-step learning in an informal environment.
- 2. Come and talk to us at one of our drop-ins. Quick and easy. And they're free!
- 3. Sign up for one of our Doing More courses. Get training in a particular application.
- 4. Book some one-to-one time. Our experts can solve most problems!



