



Computer Friendly
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Can you help us please?

Dear Friend,

Computer Friendly is a local charity which covers costs partly with grants from public funds but, as you will appreciate, these can be limited in their availability, are often only available for one year and neither may they be renewable.

Unpaid volunteers deliver the teaching at community venues. They give learners an opportunity to acquire useful computer skills and become familiar with their own computer. Our costs are about £15 for every session we run.

Please help us in our aim to bring computer training to the less fortunate in our community, by making a small donation. How to do this is set out below:

Thank you, in anticipation, for your kind support

John Talbot
Chairman of Trustees

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Gift Aid Declaration	Name of Charity: Computer Friendly St Albans -Reg. no: 1096433
Details of donor	
Title	Forename(s)
	Surname
Address	
.....	
Post Code	

<p>I want the charity to treat</p> <p>*the enclosed donation of £..... as a Gift Aid donation</p> <p>*the donation(s) of £..... which I made on..../.../..... as (a) Gift Aid donation(s)</p> <p>*all donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations</p> <p>*all donations I have made for the six years prior to this year, (but no earlier than 6/4/2007) and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid donations.</p> <p>*delete as appropriate</p> <p>You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year. (Currently 25p for each £1 you give).</p>
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Signed		Date...../...../.....	
<p>NOTES</p> <p>1. You can cancel this Declaration at any time by notifying the charity.</p> <p>2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration.</p>		<p>3. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.</p> <p>4. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity. Or, refer to help sheet IR65 on the HMRC web site. (www.hmrc.gov.uk)</p> <p>5. Please notify the charity if you change your name or address.</p>	

Please return to Computer Friendly, 20 Rosebery Avenue, Harpenden, AL5 2QP