



# Computer Friendly

## Computer training

using informal and friendly courses

Newsletter August 2018



www.cfsta.org

email: courses@computerfriendly.org.uk



**Get to grips with your iPad or Tablet  
and  
enrol in our autumn courses  
NOW !**

### Contents

[Bim Afolami gets Computer Friendly](#)

[Who we are and what we do](#)

[Sep & Oct 2018 Timetable](#)

[Nov 2018 Timetable](#)

[Forthcoming Workshops](#)

[Useful apps – Science and Nature](#)

[Your chance to have your say and tell us what you think!](#)

[Computer Friendly and your Personal Data](#)



Bim Afolami, MP for Harpenden and Hitchin attended a Computer Friendly function at the Skew Bridge pub on Monday 13 August and thanked all the 45 unpaid volunteers for what they do.

Bim commented on Computer Friendly **“Your target audience for improving digital skills is pretty much a baseline for participating in the world as we know it”**.

He went on to say it’s assumed that people like him in their 30s know about this stuff, but they didn’t quite grow up with it and therefore it’s relevant to most of the adult population of Harpenden and anywhere else.

Ian Gotts, Computer Friendly Marketing Manager, after many years of service, is cutting back his hours and so Chair of the Trustees John Talbot and Bim thank him for all his hard work and commitment.



*Bim Afolami and John Talbot thanking Ian Gotts*

Although he is handing over to Tony Bourke, Ian will continue to play a valuable role as a Trustee and Trainer with Computer Friendly.

Bim committed to publicising Computer Friendly on his website.

Bim really does get Computer Friendly!



## ***Who we are and what we do***



Computer Friendly is a “not for profit” charity helping adults in St Albans and surrounding areas to feel included and less isolated by being more skilled on digital devices.

Since 2002, our team of over 40 unpaid experienced volunteers have been helping people with technology. Our friendly trainers and helpful backup team have been delivering very low cost training (from just £10) firstly on computers and in more recent years also on how to get the best out of your iPad, Tablet or Smartphone.

There are FREE weekly Drop-In Centres in the Skew Bridge Pub, Harpenden; Fleetville Community Centre, St. Albans and Marshalswick Baptist Free Church , St Albans for people with immediate device problems who need quick solutions or just want information and advice.

We deliver 60 courses a year for starters and intermediates on using Tablets, Smartphones as well as specialist internet-based leisure courses on managing your photos, buying and selling on eBay, researching your family tree or saving money on comparison websites. We also train on basic and advanced Windows Word, Excel and PowerPoint.

Our unique style of learning guides people through comprehensive training whilst responding to individual needs in locations at the heart of the community.

# September & October 2018 Timetable



Ref	Course	Fees	Day	No. of sessions	Start	Times
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## St Albans

<a href="#">Fleetville Community Centre</a>						
	<a href="#">Drops-Ins</a>	Free	Mon	Weekly	Ongoing	10:00 - 13:00
1000	<a href="#">Vis Impaired - Assessment</a>	Free	Mon	By Appt.	Ongoing	10:00 - 13:00
1001	<a href="#">Vis Impaired - Training</a>	Free	Wed	By Appt.	Ongoing	10:00 - 12:00
1002	<a href="#">Starting off with Windows</a>	£20	Thurs	5	13 Sept	10:00 – 12:00
1003	<a href="#">Google - All it has to Offer Workshop</a>	£10	Wed	1	12 Sept	10:00 – 12:00
1005	<a href="#">Starting off with Apple iPads</a>	£20	Tues	4	18 Sept	10.00 - 12.00
1017	<a href="#">My St. Albans Workshop</a>	Free	Wed	1	26 Sept	14.30 - 16.00

<a href="#">Fleetville Infants School</a>						
1004	<a href="#">Getting more from Android</a>	£30	Wed	5	12 Sept	10.00 - 12.00
1006	<a href="#">Searching the Internet Workshop</a>	£10	Wed	1	24 Oct	10.00 - 12.00

<a href="#">The Marlborough Science Academy</a>						
1007	<a href="#">Excel</a>	£48	Wed	6	26 Sept	19.00 - 21.00

<a href="#">Marshalswick Baptist Church</a>						
	<a href="#">Drops-Ins</a>	Free	Thurs	Weekly	Ongoing	13:30 - 16:30
1008	<a href="#">One-to-One Help Sessions</a>	Free	Thurs	By Appt.	Ongoing	13:30 - 16:30

## Harpenden

<a href="#">The Skew Bridge</a>						
	<a href="#">Drops-Ins</a>	Free	Tues	Weekly	Ongoing	10:00 - 13:00
1009	<a href="#">One-to-One Help Sessions</a>	Free	Tues	By Appt.	Ongoing	11:30 – 12:30
1010	<a href="#">Starting off with Android</a>	£20	Mon	4	10 Sept	14:00 – 16:00
1011	<a href="#">Cloud Storage Workshop</a>	£10	Tues	1	18 Sept	14:00 – 16:00
1012	<a href="#">Photos Workshop</a>	£10	Wed	1	17 Oct	14:00 – 16:00

<a href="#">Harpenden Library</a>						
1013	<a href="#">Getting more from Apple iPads</a>	£30	Fri	5	14 Sept	14.00 - 16.00

<a href="#">Harpenden Indoor Bowling Club</a>						
1014	<a href="#">Word</a>	£48	Tues	6	25 Sept	10.45 - 12.45
1015	<a href="#">Social Media</a>	£40	Thurs	5	20 Sept	13.15 - 15.15
1016	<a href="#">Getting more from Windows</a>	£30	Thurs	5	20 Sept	10.45 - 12.45
1018	<a href="#">My St. Albans Workshop</a>	Free	Tues	1	2 Oct	13.30—15.30

'Click' on Course name or venue to see further details

Please book early, as courses are very popular. Phone 020 3239 1559 - local rate.

**Mondays, Wednesdays and Fridays from 10:00am to 1:00pm only.**

You can leave an answerphone message at other times and one of the team will get back to you.

Timetables are subject to change

[Back to Contents](#)



## November 2018 Timetable

Ref	Course	Fees	Day	Sessions	Start	Times
<b>St Albans</b>						
<u><a href="#">Fleetville Community Centre</a></u>						
	<u><a href="#">Drops-Ins</a></u>	Free	Mon	Weekly	Ongoing	10:00 - 13:00
1000	<u><a href="#">Vis Impaired - Assessment</a></u>	Free	Mon	By Appt.	Ongoing	10:00 - 13:00
1001	<u><a href="#">Vis Impaired - Training</a></u>	Free	Wed	By Appt.	Ongoing	10.00 - 12.00
1019	<u><a href="#">Getting more from Windows</a></u>	£30	Thurs	5	15 Nov	10.00 - 12.00
1020	<u><a href="#">Digital Photography</a></u>	£20	Mon	5	5 Nov	14.00 - 16.00
<u><a href="#">Fleetville Infants School</a></u>						
1021	<u><a href="#">Starting off with Android</a></u>	£30	Wed	5	7 Nov	10.00 - 12.00
1022	<u><a href="#">Getting more from iPads</a></u>	£30	Tues	5	6 Nov	10.00 - 12.00
<u><a href="#">The Marlborough Science Academy</a></u>						
1023	<u><a href="#">Further Excel</a></u>	£40	Wed	5	7 Nov	19.00 - 21.00
<u><a href="#">Marshalswick Baptist Free Church</a></u>						
	<u><a href="#">Drops-Ins</a></u>	Free	Thurs	Weekly	Ongoing	13:30 - 16:30
1008	<u><a href="#">One-to-One Help Sessions</a></u>	Free	Thurs	By Appt.	Ongoing	13:30 - 16:30
<b>Harpenden</b>						
<u><a href="#">The Skew Bridge</a></u>						
	<u><a href="#">Drops-Ins</a></u>	Free	Tues	Weekly	Ongoing	10.00 - 13.00
1009	<u><a href="#">One-to-One Help Sessions</a></u>	Free	Tues	By Appt.	Ongoing	11.30 - 12.30
1024	<u><a href="#">Getting more from Android</a></u>	£30	Fri	5	9 Nov	14.00 - 16.00
<u><a href="#">Harpenden Library</a></u>						
1025	<u><a href="#">Starting off with iPads</a></u>	£20	Fri	4	2 Nov	13.00 - 15.00
<u><a href="#">Harpenden Indoor Bowling Club</a></u>						
1026	<u><a href="#">Further Word</a></u>	£40	Tues	5	6 Nov	10.45 - 12.45
1027	<u><a href="#">Stay Safe Online</a></u>	£16	Thurs	2	8 & 22 Nov	13.15 - 15.15
1028	<u><a href="#">Starting off with Windows</a></u>	£20	Thurs	5	8 Nov	10.45 - 12.45

'Click' on Course name or venue to see further details.

Please book early, as courses are very popular. Phone 020 3239 1559 - local rate.

**Mondays, Wednesdays and Fridays from 10:00am to 1:00pm only.**

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[Back to Contents](#)



## Forthcoming Workshops



We have the following Workshops planned for September onwards:

### **Google – all it has to offer**

Wed 12 September 10 am – 12 noon Fleetville Community Centre, St Albans

An introduction to making better use of Google, covering Search Tips, Apps, Maps, Photos, Translate, Gmail and more.

### **Cloud Storage**

Tues 18 September 2 – 4 pm Skew Bridge, Harpenden

An introduction to the topic: what it is and how it can be of use to you.

### **Photos**

Wed 17 October 2 – 4 pm Skew Bridge, Harpenden

A hands-on session covering viewing, editing, storing, sharing and more.

### **Searching the Internet**

Wed 24 October 10 am – 12 noon Fleetville Infants School, St Albans

A hands-on session covering various searching techniques.







The price for all workshops is £10 for a two hour session. As always, these can be booked by phoning 020 3239 1559 or emailing [courses@computerfriendly.org.uk](mailto:courses@computerfriendly.org.uk) Please note this is an updated email address.



## Useful apps – Science and Nature

Some wonderful Apps are available for your tablets and phones, here are just a few Science and Nature Apps that may interest you. Many of the ones below come with a paid subscription model so do choose carefully.

Got an app that you love?  
Then please let us know – we are always looking for recommended apps to share.

App Name	Cost	Apple	Android
<p><b>BirdUp Bird Sound Identification</b></p>  <p>Instantly identify birds by their songs or calls. Recognise all common birds found in gardens, parks and woodlands in the UK. Works offline, so requires no Wi-Fi or mobile phone signal. If you like it and want to continue using it after that you can easily upgrade to the premium version from within the app.</p> <p>★★★★☆ 287</p>	<p>App is free for a 30 day trial £2.39 if you want to purchase it</p>		✓
<p><b>ISS Detector</b></p>  <p>Have you seen the International Space Station? Or the Chinese space station Tiangong 2? They are visible with the naked eye! This is the easiest way to spot the station. ISS Detector will tell you when and where to look for the International Space Station or Iridium spotting.</p> <p>4.6 ★★★★☆ 58,990 total</p> 	<p>Free App</p>	✓	✓
<p><b>What's That Flower?</b></p>  <p>Have you ever wondered what is the name of a beautiful flower you have just seen in the park? <b>What's that flower?</b> will help you to find out. Choose flower's colour, habitat and number of petals and your options are narrowed from more than 800 to couple of dozens. Then scroll the list and choose the right one. Read about it and enjoy power of knowledge. Be the wise one.</p> <p>4.3 ★★★★☆ 5,714 total</p>	<p>App is free + Version £2.99</p>		✓
<p><b>PlantSnap</b></p>  <p>Instantly identify plants of all kinds: flowers, trees, succulents, mushrooms, cacti and more! Have you ever been on a hike, vacation or simply on an afternoon walk and wondered what species that plant, flower or tree was? Take a picture of the plant and PlantSnap will tell you what it is in seconds using its robust plant database, with over 316,000 species in the searchable database.</p> <p>★★★★☆ (3,328) Rating: 4+</p>	<p>£1.99</p>	✓	
<p><b>SkyMap</b></p>  <p>Sky Map is a hand-held planetarium for your Android device. Use it to identify stars, planets, nebulae and more.</p> <p>4.5 ★★★★☆ 463,473 total</p>	<p>Free app</p>		✓



**Your chance to have your say and tell us what you think!**



We always want to review the changing needs of our students with the evolving Smartphones, Tablets and Computers to ensure we provide what people want, when they want it.

- We would like to pull together a small group of students, of any age who would review adverts, posters, and other material and say what works and what doesn't.
- We would try to make it simple, and not take up too much time
- You don't need any experience or qualifications; just be yourself!

Come to a meeting hosted by Computer Friendly, dates to be advised, at one of our centres in the community and then respond to the occasional email.

In return, we will give you a free course to attend and the satisfaction of knowing you are helping the rest of our community.

Interested in finding out more?

Email [courses@computerfriendly.org.uk](mailto:courses@computerfriendly.org.uk)

or

Call 0203 3239 159 Mondays, Wednesdays and Fridays from 10:00am to 1:00pm or leave a message and we will call you back.

[Back to Contents](#)





Computer Friendly takes the protection of your personal data very seriously and we would like to tell you just what we are doing to safeguard it. The information that we keep about you is: your name, address, email address, telephone number, courses that you have attended and in some cases date of birth, which is required by our Good Things Foundation funding program from the government. Your name and address are used to send you course booking information, the telephone number is stored in case we wish to notify you about course cancellation. Your email address is used to inform you of upcoming classes and workshops.

To comply with General Data Protection Regulation requirements, the data is kept in a secure database that is stored in the cloud with reputable suppliers located within the EU and in most cases in the UK. There are just a few volunteers in Computer Friendly that have access to this information. It is stored on encrypted laptops so that in the unlikely event of a laptop being stolen, then no personal information can be accessed. We do not share your data with any third party other than for distribution of newsletters and the receipt of government funding. We train our volunteers to keep your data private and not to share it with anyone else.

You have the right to see the information we hold and request that it be changed or deleted. For further details see the Privacy Policy on our website.